

**CARE AND REPAIR SCOTLAND  
MINUTES OF BOARD MEETING HELD ON FRIDAY 11<sup>th</sup> SEPTEMBER 2015  
AT EVH, 137 SAUCHIEHALL STREET, GLASGOW, G2 3EW**

**Present:** Andy Todman, Region 3, Interim Chair  
Blair Allan, SFHA  
Stewart Wilson, Region 1  
Graham Barclay, Region 4  
  
Robert Thomson, National Director

**1. Welcome and Apologies**

Andy welcomed Board members to the meeting. Apologies were received from Douglas Edwardson, Gerry Power and Daniel Bennett.

**2. Declarations of Interest**

There were no declarations of interest relating to the agenda of the current meeting.

**3. Minutes of Previous Meetings**

The minute of 5<sup>th</sup> June meeting was approved without amendment. The minute of the Special Resolution meeting held on 11<sup>th</sup> September was approved without amendment.

**4. Matters Arising from Previous Minutes**

Andy advised that Andy Chaplin had moved on from Foundations and a new Director was in place. Robert explained the relationship between Foundations and its parent organisation CEL. Foundations have now had confirmation of a 5 year funding contract to deliver central office functions to Housing Improvement Agencies in England.

Robert reported that MMS solicitors are not keen on issuing a national statement about CDM regulations but are willing to provide training to offices if there was sufficient interest. After discussion, it was agreed that Stewart would report back after his CDM training and then a decision could be made about arranging a training course before Christmas.

The board fully supports the need for more offices to become accredited to the SQM standard. It was agreed that accreditation should be a standing item on the regional meeting agendas. Managers will be given support and encouragement to apply for accreditation in view of health and social care integration.

**Action: Robert will send out West Dumbarton CDM pro forma. Robert will send out 2015 SQM template to each office and survey indicative intention to apply. Robert will advise Scottish Government that we have set a target of 6 new offices signing up to the programme by December 2015.**

**5. Regional Report**

Region 1: Very high attendance, including some managing agents and Highland Council staff. Members intend to revisit the idea of a legal entity that will allow them to make collective bids for equipment or funding.

Region 2: Requested that board discuss CDM guidance and the situation in Aberdeenshire. The group also asked for input from other regions regarding a particular aspect of procurement, which has been answered by region 4

Robert gave a brief outline of the current situation with Aberdeenshire Care and Repair. Region 2 members want to know what the board intends to do in future about Councils taking Care and Repair services in house. The members present agreed that we need to articulate a definition of a Care and Repair service and also need to take a view on in house services. It was decided that this would best be approached by revisiting the National Policy Statement that was signed off by Alex Neil in March 2011.

**Action: Robert will send the existing policy statement to all board members. Robert will discuss with Scottish Government their view on a revised national statement and what, if any, support SG would lend in a situation where a Council or an Integrated Authority seeks to take a long-standing service in house.**

Region 3: There was a low turnout at the meeting. There was discussion about health and social care integration, the Commission on Health and Wellbeing report, and Referenceline. The group also requested that the board considers wider media publicising of the benefits Care and Repair.

Region 4: There was a high turnout and it was a very positive meeting with a lot of case based discussion and information sharing between members. This group also wants to revisit the contract that was prepared at the time of discussions with the British Legion.

## **6. National Director's Report**

The board noted the report and thanked Robert for his hard work during the reporting period. There was discussion around the proposal for a pilot project in Ayrshire with the Red Cross. The board were very pleased about the announcement from Life Changes Trust to award £900,000 for a three year dementia support service in Angus, Lochaber and Aberdeen. Robert advised that the new Health Inequalities Cross Party Group, chaired by Malcom Chisholm MSP had been well attended and will be a worthwhile forum to promote Care and Repair.

## **7. Approval of Accounts 2014-15**

Andy asked for clarification about the A9 Partnership address. Robert explained that their headquarters are in a converted schoolhouse. Robert gave a breakdown of the carried forward figure. The accounts were approved by the members present.

**Action: Andy to sign accounts after the meeting. Robert will arrange for Gerry to countersign and then return to A9 for completion. Robert and A9 will send copies to Companies House and OSCR.**

## **8. Financial Report**

The financial report was noted by the board. Robert asked when members would like to see an annual report issued. Andy requested that it would contain more graphics and photographs than previous reports.

**Action: It was agreed to prepare a report in time for the conference in May 2016 and this will be issued together with the revised National Policy Statement.**

## **9. Training and Business Planning**

Eamonn regrettably had to cancel the training session due to family circumstances. He will rearrange the session at a date that is suitable for the board members. The business planning away day will be held on Friday 6<sup>th</sup> November in the Grand Hotel Glasgow. Suzanne McBride from Heron Consulting will facilitate the day.

**Action: Robert to liaise with Eamonn about new date for training course. Robert will send statement to Suzanne McBride for inclusion in business planning day discussion.**

## **10. A.O.C.B.**

Andy advised that Care and Repair will feature at the Home at the Heart of Integration event on Tuesday 8<sup>th</sup> and that he and Robert will give a joint presentation at the National Back Exchange conference at the end of September.

## **11. Date and Time of Next Meeting**

The next meeting will be held in Edinburgh on Friday 4<sup>th</sup> December. The venue will be advised nearer the time.